

Year of Admission:

Roll No.

REGISTRATION NO.

|                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
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MERIT NO.

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Student No. (Not to be filled by candidate)

|                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
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ADMISSION FORM  
(To be filled in by candidate's own handwriting)

Affix Recent  
Passport size  
colour  
Photograph

School Name: \_\_\_\_\_

Program Name: \_\_\_\_\_

A.1. NAME: Mr./Ms. \_\_\_\_\_  
(In Block letters) Surname Own Name Father's/Husband's Name Mother's Name

**AS PER 12th (10+2) OR EQUIVALENT MARKSHEET; SAME NAME WILL APPEAR IN THE MARKSHEET AND CERTIFICATE. IF YOU DO NOT HAVE LAST NAME YOU MAY ENTER ( . ) DOT.**

B.1. AGE:  YRS  Months, DATE OF BIRTH  D  M  Y  Y  Y  Y

B.2. Blood Group: \_\_\_\_\_

B.3. AADHAAR NUMBER: \_\_\_\_\_

B.4. MOTHER TOUNGUE: \_\_\_\_\_

B.5. RELIGION: \_\_\_\_\_

MINORITY ( IF ANY): \_\_\_\_\_

(B6 to B11 Mark  or  )

B.6. GENDER:  Male  Female

B.7. CATEGORY:  Open  SC  ST  OBC  
 NT  VJ  Other (Please Specify \_\_\_\_\_)

B.8. NATIONALITY:  Indian  Others (If Other, Specify) \_\_\_\_\_

B.9. DOMICILE:  Maharashtra  Others (Specify the state) \_\_\_\_\_

Region: Whether Belong to  East  West  North  South

B.10. 12th Board:  Maharashtra  I.B.  ICSE  CBSE  Other

(If Other, Specify) \_\_\_\_\_

B.11. DIFFERENTLY ABLED: YES  NO

(IF YES PLEASE SPECIFY): \_\_\_\_\_

B.12. Scholarship Program for Diaspora Children (SPDC) : YES  NO

If yes: Choose following option,

- 1) Children of Persons of Indian Origin(PIO)
- 2) Children of Non-Resident Indians (NRI)
- 3) Children of Indian Workers in Emigration Check Required (ECR) countries studying outside India
- 4) Children of Indian Workers in Emigration Check Required (ECR) countries studying in India

**C.1. ACADEMIC PERFORMANCE (Stages of Education)**

**SSC DETAILS: -**

10<sup>th</sup> Percentage/Grade Point: \_\_\_\_\_ 10<sup>th</sup> Enrollment No: \_\_\_\_\_

10<sup>th</sup> School Name: \_\_\_\_\_

10<sup>th</sup> Board: \_\_\_\_\_ Examination State: \_\_\_\_\_

10<sup>th</sup> Marks Obtained: \_\_\_\_\_ 10<sup>th</sup> Marks Out of: \_\_\_\_\_

10<sup>th</sup> Completion Month & Year of Passing: \_\_\_\_\_

**HSC/DIPLOMA DETAILS: -**

12<sup>th</sup>/ Diploma Stream: \_\_\_\_\_

12<sup>th</sup> / Diploma Percentage/Grade Point: \_\_\_\_\_ 12<sup>th</sup> Enrollment No: \_\_\_\_\_

12<sup>th</sup> / Diploma School Name: \_\_\_\_\_

12<sup>th</sup> / Diploma Board: \_\_\_\_\_ Examination State: \_\_\_\_\_

12<sup>th</sup> / Diploma Marks Obtained: \_\_\_\_\_ 12<sup>th</sup> / Diploma Marks Out of: \_\_\_\_\_

12<sup>th</sup> / Diploma Completion Month & Year of Passing: \_\_\_\_\_

C.2. NAME OF THE COLLEGE/INSTITUTE LAST ATTENDED \_\_\_\_\_

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**APPLICANT'S ADDRESS**

D.1. APPLICANT'S PRESENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE (with STD Code): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

D.2. PERMANENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE (with STD Code): \_\_\_\_\_ Mobile: \_\_\_\_\_

**E. FAMILY BACKGROUND**

E.1. FATHER'S NAME: \_\_\_\_\_

E.2. OCCUPATION: \_\_\_\_\_

E.3. OFFICE ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E.4. MOTHER'S NAME: \_\_\_\_\_

E.5. OCCUPATION: \_\_\_\_\_

E.6. OFFICE ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E.7. ANNUAL FAMILY INCOME: \_\_\_\_\_

E.8. LOCAL GUARDIAN'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_

**(Kindly intimate in writing to Admission office, if there is any change in address or telephone no.)**

**Declaration by the Candidate and Parents:**

1. I fully understand that if Leaving / Transfer & Migration Certificate is not submitted by due date, my admission will stand cancelled automatically and Fees will be refunded as per prescribed refund rule.
2. I fully understand that the admission to the programme will be made depending on my merit and availability of a seat.
3. I fully understand the rules for cancellation of admission and that fees once paid will be refunded as per the rules applicable at that time and I have been informed about the same while taking the admission.

**Refund Rules on cancellation of admission:**

**Refund Rules:** The Schedule of refund of fees will be as follows as per UGC rule October 2018:

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

| Sr. No. | Percentage of Refund of Aggregate fees* | Point of time when notice of withdrawal of admission is served to HEI                  |
|---------|---|--|
| (1)     | 100%                                    | 15 days or more before the formally-notified last date of admission                    |
| (2)     | 90%                                     | Less than 15 days before the formally-notified last date of admission.                 |
| (3)     | 80%                                     | 15 days or less after the formally-notified last date of                               |
| (4)     | 50%                                     | 30 days or less, but more than 15 days, after formally-notified last date of admission |
| (5)     | 00%                                     | More than 30 days after formally-notified last date of admission                       |

\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)

In case of (1) in the table above, the deduction will be 5% of the fees paid as processing charges from the refundable amount, subject to a maximum of Rs 5,000/-.

Note: The above refund rules are subject to revision as per UGC notification (as applicable).

Candidates to refer Important Dates of the respective programme.

4. I hereby declare that I am the same person who has given NMIMS Personal Interview for securing admission in NMIMS University. In case of any dispute my admission will get cancelled and fees paid by me will be refunded as per prescribed refund rule.
5. I fully understand that the Vice Chancellor/Registrar, of the NMIMS or the competent authority will have full liberty to expel and/or debar me from the Institute if I am proved guilty of using unfair means during examination, admission process etc
6. I fully understand that in case of grade and/or grade points of the degree programme, it is the candidate's responsibility to convert the grade and/or grade point into marks and submit it at the time of admission.
7. If at any stage, it is found that I do not satisfy the eligibility criteria or the information furnished by me is incorrect, then my application for the admission of the Programme, even if selected and fees paid, will stand cancelled and fees will be refunded as per prescribed refund rule.

8. I hereby undertake that I shall pursue the studies at NMIMS and shall not do anything inside or outside the NMIMS, which may result in disciplinary action against me.
9. I fully understand that I must put in minimum 80% of the attendance for each subject in the absence of which I will not be eligible to write the exams for the subject / readmission in same year of program as per rules prevailing & as amended from time to time.
10. I hereby agree to observe rules relating to Library, Computer Lab, I-Card and Code of Conduct of NMIMS which are in force and amended from time to time.
11. I am aware that ragging is banned in the Institute and if I am found indulging in ragging I am liable to be punished appropriately which may include expulsion from the Institute.
12. The information furnished by me in the application is true to the best of my knowledge and belief. I hereby declare that there are no criminal cases either pending or in process against me.
13. I hereby solemnly declare that I have read and understood all the Rules of admission and cancellation of admission and I have consulted my parents / guardian and after fully understanding the Rules I have filled in this application.  
  
I have checked all the entries in this application. They are true; I have kept all enclosures ready to be presented on demand if admitted. I agree to comply with the rules of the University.
14. All the disputes are subject to Mumbai Jurisdiction.

I agree and will abide by the rules and conditions of the University

\_\_\_\_\_  
Signature of the Student

Place: \_\_\_\_\_

I affirm that my son / daughter will abide rules and conditions of the University

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent / Guardian

## FOR OFFICE USE ONLY

### Checklist for Verification of Certificates:

|  | Yes                      | No                       |
|--|--------------------------|--------------------------|
| 1. SSC Marksheet and Passing Certificate   | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. HSC Marksheet and Passing Certificate   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Leaving / Transfer Certificate from School/College last attended (Original)         | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Migration Certificate (Original) (Applicable for candidates outside Maharashtra)    | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. AIU (University Equivalence) Certificate (For IB Board Only)                        | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Transcript (For IB Board Diploma awarded only)                                      | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Medical Fitness Certificate (In Original signed by Registered Medical Practitioner) | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Gap Certificate (if applicable)   | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Learning Disability (if applicable)   | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Aadhar Card / E-Aadhar Card  | <input type="checkbox"/> | <input type="checkbox"/> |

### Remark :

\_\_\_\_\_  
Checked by      Verified by      Dy. Registrar      Sap Entry      Registrar/Vice Chancellor

Fees received vide Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_

By Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_

Received by \_\_\_\_\_